

Friday Memo
April 29, 2016

Upcoming Events – Bruce Harter

April 30: Cinco de Mayo Parade, Richmond Auditorium Parking Lot, 9:30 AM
April 30: Ed Fund Road to College, DeJean, 1:00 PM
April 30: DeAnza Drama Dept: *The Wizard of Oz*, 7:00 PM
May 2: Agenda Setting, Superintendent's Office, 4:30 PM
May 2: Governance Subcommittee, Alvarado, 6:30 PM
May 2: Special Education CAC, Cameron School, 7:00 PM
May 3: Band / Choral Festival, Hercules MS Cafeteria, 7:00 PM
May 4: Parent University Graduation, Lincoln Elementary, 5:00 PM
May 4: Band Festival, El Cerrito High Gym, 7:00 PM
May 4: Orchestra Festival, Hercules HS Gym, 7:00 PM
May 5: FCMAT Report Exit Report, 4:00 PM
May 5: Gold Ribbon Schools Regional Awards Banquet, Santa Clara Marriott, 4:00 PM
May 6: Ed Fund Soaring to Excellence Celebration, ECHS Theater, 6:30 PM
May 6: DeAnza Drama Dept: *The Wizard of Oz*, 7:00 PM
May 7: Advanced Orchestra, Hercules Public Library, 1:00 PM
May 7: DeAnza Drama Dept: *The Wizard of Oz*, 7:00 PM

Edivate Update – Nia Rashidchi

Edivate is our new on-line Professional Learning (PL) platform. It has multiple resources for teachers and principals to use to improve instructional practice, enhance leadership and management skills, and offer tools for peer-to-peer collaboration and observation.

We want to keep the board updated on our training schedule. The following represents the current Edivate Professional Learning calendar:

- In March, school teams from our Round 1 Pilot Schools (Collins, Grant, Lupine, Montalvin, Murphy, Shannon, Tara Hills, and Wilson) were trained on Edivate Essentials.
- On May 3, school teams from our Round 2 Pilot Schools (Richmond High, Sheldon, Stege, and Stewart), a group of Tech Teacher Leaders and Academic Subcommittee teachers will be trained on Edivate Essentials.
- On May 10, all principals and central office staff will be trained on Edivate Essentials.
- During the Summer Institute on *Integrating Technology into Daily Practice*, all teachers who attend will be trained on Edivate. Past summer institutes have served 400 – 500 teachers.

We will continue to keep the board informed about our Edivate progress.

Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

Public Records Request Log 2015-2016
Week Ending April 28, 2016

	Date of Receipt	Requestor	Requested Records/Information	Current Status
32	10/12/15	Fatima Alleyne	Lozano Smith Attorneys / All Invoices, Contracts and Expenses paid beginning January 1, 2014 – December 31, 2014	Available documents ready for review
38	10/16/15	Fatima Alleyne	Parcel Tax Measure D for 2012-2013 School Year / All financial and bank statements, invoices, receipts and salaries	Available documents ready for review
40	10/23/15	Fatima Alleyne	Parcel Tax Measure D for 2009-2010 School Year / All financial and bank statements, invoices, receipts and salaries	Available documents ready for review
41	10/26/15	Fatima Alleyne	Parcel Tax Measure D for 2008-2009 School Year / All financial and bank statements, invoices, receipts and salaries	Available documents ready for review
43	11/1/15	Fatima Alleyne	All Contracts, Invoices and Expenditures for Legal services paid by the District for the 2013-14 School Year	Available documents ready for review
48	11/10/15	Fatima Alleyne	Job Descriptions for all Superintendents' positions	Available documents ready for review
56	11/30/15	Fatima Alleyne	2015-16 Legal Services Contracts / Lozano Smith Attorneys- Ramsey & Ehrlich- Bragg Coffin Lewis & Trapp- and Swanson & McNamara	Available documents ready for review
57	11/30/15	Fatima Alleyne	Superintendent's Contract and 2014-15 and 2015-16 Goals	Available documents ready for review
88	3/10/16	Glenn Snyder Sheet Metal Workers Union	Portola Middle School/Korematsu – Kitchen Equipment Installation Project	3/24/16 Partial Records mailed CPR records and Apprenticeship forms requested from Contractor
91	3/18/16	Rhem Bell United Teachers of Richmond	Parcel Tax Monies & Charter Schools	4/28/16 Information sent via email COMPLETED
95	3/28/16	Niki York Northern CA Fire Protection	Battalion One Payroll Records / Title 19 Documents from 2015 – Present	Gathering Records CPR records requested from Contractor
97	4/15/16	Glenn Snyder Sheet Metal Workers Union	Portola Middle School/Korematsu – Kitchen Equipment Installation Project / Arntz Daily Logs	Gathering Records Daily Logs requested from Contractor
98	4/19/16	Robert Fellner Transparent California	WCCUSD 2015 Employee Compensation Report	4/28/16 Information sent via email COMPLETED
99	4/21/16	Chris Kelley CBOC Committee	Facilities Subcommittee / Audio Recording of 4/19/2016 Meeting	4/27/16 Audio Recording picked up COMPLETED
100	4/25/16	Elliot Haspel Education Matters	Bond Measure/Possible 2016 Parcel Tax Parcel Tax Monies and Charter Schools	Acknowledgement email sent
101	4/25/16	Michael Cunningham	Fairmont Elementary School Project/Facilities Master Plan - Relocation of Schools' Students	Acknowledgement letter sent
102	4/28/15	Michael Cunningham	Bond Measure (Possible) for Parcel Tax Extension or Increase in 2016 Ballot	Acknowledgement letter sent